



## Workshop Description

In today's fast-changing environment, leaders must navigate complex decisions while fostering collaboration and alignment. Organizations that foster collaborative decision-making benefit from **stronger alignment, increased innovation, and faster execution**.

When teams feel heard and engaged in the decision-making process, they are more likely to take ownership and drive results. Without the right approach, discussions can become unproductive, and decisions can stall.

This half-day interactive workshop equips leaders with the skills to facilitate group decision-making, manage diverse perspectives, and build consensus effectively.

### About Facilitation First

For over 30 years, Facilitation First has empowered organizations with proven techniques to drive consensus, foster engagement, and achieve clear, focused outcomes. Whether we are professionally facilitating high-stakes discussions or training teams in effective facilitation, our expertise ensures that every meeting leads to alignment, action, and lasting impact.

## The Learning Opportunity

Participants will learn:

- **4-Step Consensus Building Process:** Guide teams toward alignment and shared ownership of decisions.
- **Managing Group Dynamics:** Learn techniques to handle differing viewpoints, encourage participation and keep dialogue on track.
- **Creative Diverging Tools:** Foster innovation and ensure all voices are heard during brainstorming and exploration.
- **Converging and Prioritization techniques:** Learn strategies to refine and prioritize ideas into actionable decisions.
- **Facilitator Best Practices:** Engage in hands-on exercises to practice leading highly collaborative decision-making dialogue.

### Who Should Attend?

This workshop is designed for:

- Meeting Leaders
- Project or Program Managers
- Team Leaders
- Those looking to refresh their facilitation skills

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