



Workshop Description

Why Attend?

The need to develop highly engaging training is critical for an organization's ability keep staff nimble and up to date on evolving products, policies and procedures. However, creating a successful training session requires careful planning and strategies that ensure maximum engagement.

This workshop provides participants with the specialized skills and knowledge necessary to design active, engaging learning events with confidence. Participants will engage in a highly interactive day with many opportunities to apply new skills to their training content and receive coaching and peer feedback in a safe environment. This workshop focuses on designing content that results in highly interactive workshops.

Facilitation First Inc.
<http://www.facilitationfirst.com>
To learn more call 1-888-465-9494 or
email info@facilitationfirst.com



The Learning Opportunity

Participants leave this course with:

- An Understanding of the five most common design challenges and strategies to overcome each challenge
- A Commitment to an adult learning approach that strives to teach through asking and engaging rather than through excessive telling of content
- Best practices in deciding which content to include and what to assign to asynchronous teaching methods like pre-reading, videos, and quizzes
- Clarity around how to structure and sequence workshop topics for maximum learning
- A technique for opening for their workshops
- Strategies to reduce learner's cognitive load
- Five powerful strategies to overcome the challenge of making technical or content-heavy training engaging for participants
- Design visuals that support engaging delivery
- Ways to incorporate appropriate competition to illustrate key learning points



Workshop Modules

Setting the Context

Module 1: Overcome the Challenges of Virtual Learning

- The Five Challenges of a more Facilitative Approach to Teaching & Learning
- Strategies to Overcome the Challenges
- **Design Breakout #1: Overcoming Your Design Challenges**
- Filter Content to the Essential "Need to Know"
- **Design Breakout #2: Filter Your Content**

Module 2: Structure for Engagement

- Structure & Sequence the Content
- **Design Breakout #3: Show Your Structure & Sequence**
- Design a Strong Opening to Focus Learners
- **Design Breakout #4: Create a CIAO Opening**
- Design Training to Help with "Learning Tasks"
- Design Breakout #5: Help Learners Manage their Workload

Module 3: Strategies to Engage Learners

- Engage Learners using Special Teaching Strategies: SHERPA
- Special Teaching Strategy: Gamification!
- **Design Breakout #6: Share Strategies for Engagement**

Module 3: Strategies to Engage Learners Cont'd

- Use High-Quality Visuals to Engage
- **Design Breakout #7: Subject a Slide to the Squint Test**

Module 4: Support Facilitators With Questioning

- **Design Breakout #8: Design Clinic**

About Facilitation First

For over 25 years our mission has been to share our passion for the design and facilitation of highly collaborative meetings based on consensus driven, focused results. Facilitation First has grown to include many certified trainers and professional meeting facilitators across Canada.



Although I have been facilitating and training for over 20 years, I learned new things that I will apply and add to my facilitation toolkit.

Past Participant
Courts Administration Service