



Facilitating with Ease Workshop

January 25-26, 2010 (The Business Link, Edmonton)

Who leads difficult conversations in your organization?

Facilitation First has been designing and leading crucial meetings for over fourteen years, and we also train others how to run more collaborative and productive meetings within their organizations.

We're pleased to be running another public meeting facilitation skills workshop **January 25-26, 2010** in Edmonton. This experiential workshop is structured around six meeting simulations that get participants up and practicing meeting tools and scenarios and receiving feedback from an expert facilitator.



Our proven two-day workshop arms participants with the tools they need to design more productive meetings and handle interpersonal behaviours that get in the way of collaborative discussions and decision-making. *Facilitating with Ease* trains meeting leaders on the fundamentals of:

- the roles and beliefs of a facilitator
- increasing collaboration and getting buy-in
- leading disciplined, well planned meetings
- designing interactive discussions
- managing difficult personalities
- a variety of decision-making options

For further workshop details, email us to receive our [workshop overview](#), a [textbook excerpt](#), and some [workshop references](#)

Workshop Dates: Jan 25-26, 2010

Workshop Times: 8:30 am – 5:00 pm

Workshop Trainer: Patty Schachter

Location: 100-10237 104 Street NW (The Business Link)

Workshop Fee: \$940.00 + GST

Ask about our volume and membership discounts

Who Should Attend? Anyone who wants to run more collaborative and productive meetings (managers, team leads, PM's, BA's, etc.)

Registration: call Suzanne toll free at 1-888-465-9494, download our [registration form](#), or email stewart@facilitationfirst.com



Earn while you learn! Participants receive **14 Professional Development Units** through the Project Management Institute upon completion.

Hope to see you there,

The Facilitation First home office team
1-888-465-9494

Collaborative meetings.
Expert results.